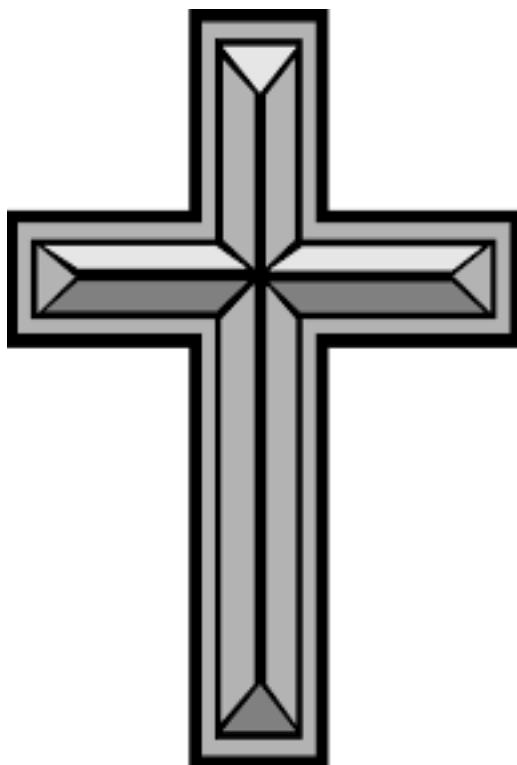


St. Michael Cemetery

Information Booklet



750 Bright Road
Findlay, OH 45840
419-422-2646
www.findlaystmichael.org

updated November 1, 2023

This booklet is periodically updated on the St. Michael Parish website.

IMPORTANT NOTICE FOR HEADSTONES, MONUMENTS, AND PLAQUES --- "MARKERS": The lot holder or their representative is responsible for making sure that the Cemetery Board of Managers reviews and approves any design or modification of a "marker" for their loved one's grave or niche prior to its production or modification. Please see Rule (12) in this booklet and advise your vendor of its instructions. If Rule (12) is not followed, and the Cemetery Board of Managers determines that changes are needed after the "marker" is installed or modified, the lot holder or their representative will be responsible for all resulting costs associated with making the required changes.

SAINT MICHAEL CEMETERY

BOARD OF MANAGERS

The Board of Managers has the right to enforce all Rules and Regulations, to care for and maintain the Cemetery in accordance with the Rules and Regulations, to open and close all graves, to put in all foundations for monuments and markers, to maintain all fences, equipment, buildings, and to landscape and beautify the grounds. The official list of the current Board of Managers is on file with the Secretary/Treasurer.

NAME	PHONE
Fr. Adam Hertzfeld Ex-officio Manager	419-422-2646
Mike Schroeder President	419-581-0296
Joe Streacker Vice-President	419-422-6227 419-672-1238(C)
Dave Seman Secretary/Treasurer	419-422-6833 419-722-9417(C)
Matt Bauer Superintendent	419-969-8410
John DeMuth Asst. Superintendent	419-422-7218
Dale Hill Member	419-423-9781 419-348-1503(C)
Brian Logsdon Member	419-889-8460 (C)
Albert Maag Member	419-722-1209(C)
Gene Meyer Asst. Superintendent	419-423-7004 419-306-9082(C)
Doug Quinlin Asst. Superintendent	419-422-1153 419-379-8637 (C)
Jeremy Strapp Member	419-306-2157(C)

SAINT MICHAEL CEMETERY

GENERAL INFORMATION

St. Michael Parish Cemetery is located at the end of Durrell Street from West Main Cross Street near the I-75/SR12 (West Main Cross Street) interchange in Findlay, Ohio. The St. Michael Parish Cemetery is a private cemetery dedicated to its parishioners. It holds the earthly remains of our family members and friends who have shared their love, fellowship, and faith with us and is a sign of hope in God and His promise of everlasting life.

Cemetery maintenance and improvement donations are ongoing so that our Cemetery is properly cared for into the future. Any donations, memorials or bequests can be made to St. Michael Cemetery at any time to assist with the continued development of the Cemetery and are greatly appreciated. Specific ways of making donations are as follows:

- † April and October Cemetery envelopes mailed with the Parish envelopes,
- † Cash or check mailed to the Parish Office with a note inside marked “Cemetery” or the word “Cemetery” in the memo line of the check,
- † Through St. Michael’s website (<https://www.findlaystmichael.org>) by clicking “Online Giving” and then clicking on “Cemetery Fund”,
- † Electronic Fund Transfers (EFT),
- † Cemetery envelopes provided at the back of both churches, and
- † Memorial envelopes at local funeral homes.

Two types of interments:

- † Casket with vault – Traditional Grave Sites are for casket with vault burials.
- † Cremains – Columbarium contains niches which are for cremains. There are currently two Columbariums for the purpose of extending the life of the Cemetery. Additional Columbariums may be added as needed.

NOTE: THE CATHOLIC CHURCH TEACHES THAT CREMAINS ARE NOT TO BE DIVIDED AMONG FRIENDS AND RELATIVES, THEY ARE NOT TO BE INCLUDED IN JEWELRY, THEY ARE NOT TO BE SCATTERED AT ANY LOCATION AND THEY ARE NOT TO BE CONSIDERED AS PART OF ONE'S PERSONAL PROPERTY. THE CATHOLIC CHURCH TEACHES THAT CREMAINS ARE TO BE TREATED WITH THE SAME RESPECT GIVEN TO THE BODY FROM WHICH THE CREMAINS WERE FORMED. AN INDIVIDUAL'S CREMAINS ARE TO BE HANDLED RESPONSIBLY BY HAVING THEM INTERRED, AS SOON AS PRACTICABLE, IN A DEDICATED SACRED BURIAL PLACE SUCH AS OUR CEMETERY. IN ORDER TO PRESERVE THE INTEGRITY OF AN INDIVIDUAL'S CREMAINS AND TO KEEP THEM SAFE, CREMAINS SHOULD REMAIN UNDER THE CARE OF A FUNERAL HOME UNTIL THEY ARE PROPERLY INTERRED IN OUR CEMETERY.

AT ST. MICHAEL CEMETERY, CREMAINS ARE PERMITTED IN TRADITIONAL GRAVE SITES AS DESCRIBED IN ITEMS (2) AND (3) OF THE CEMETERY RULES AND REGULATIONS. CREMAINS INTERRED IN TRADITIONAL GRAVE SITES MAY INVOLVE FUTURE SIGNIFICANT ADDITIONAL COSTS. THESE ADDITIONAL COSTS WILL BE ASSESSED AT THE TIME OF INTERMENT AND MAY INCREASE OVER TIME DUE TO THE LIMITED AVAILABILITY OF GRAVE SITES FOR FULL CASKET BURIALS.

Pre-Arrangements:

Similar to preparing a will, it is a wise, compassionate and responsible act to pre-arrange your cemetery needs. There are many advantages to pre-arrangement:

- † Relief to loved ones in midst of their grief giving them peace of mind,
- † Make own decisions, and
- † More choices with respect to availability of grave sites and Columbarium niches.

To pre-arrange, contact the Cemetery Superintendent to choose grave site(s) or Columbarium niche(s). All graves and niches are sold on a first come first serve basis subject to the Rules and Regulations of St. Michael's Cemetery at the time of sale and where applicable at the time of interment.

Headstones are available through area dealers. A good reference for these dealers, from time to time, is their advertisements in the St. Michael the Archangel Parish bulletin.

In Memory of Babies Born into Heaven:

The Human Life Committee understands that for varied reasons not every miscarried infant has received a burial. In order to allow families the opportunity to honor their lost infant and gain some measure of closure, a monument engraved "In Memory of Babies Born into Heaven" has been erected in St. Michael Cemetery next to the Memorial for the Unborn. This memorial is for any parish family who has suffered a pregnancy loss – no matter at what stage or how long ago it occurred. As a parish community, let us pray for all who have lost infants and for the unborn. For more information, please visit the "Infant Memorial" section of the cemetery page of the parish website at www.findlaystmichael.org, or contact the parish office.

SAINT MICHAEL CEMETERY

RULES AND REGULATIONS

Purpose:

These Rules and Regulations are based upon diocesan rules and principles of sound management. Your cooperation is asked in abiding by them, so the grounds will be preserved as a respectable and attractive resting place for members of your family and friends.

- 1) The Pastor of St. Michael Parish is Ex-officio Manager of St. Michael Cemetery.
- 2) The Board regularly monitors the usage of Traditional Graves Sites to:
 - a) Maximize the availability of the limited amount of land for casket with vault burials, and
 - b) Encourage the utilization of the Columbarium Niches for the intended purpose of cremains.

NOTE: AS DESCRIBED IN ITEM (3), THE BOARD RESERVES THE RIGHT TO ASSESS ADDITIONAL CHARGES IN EFFECT AT THE TIME OF INTERMENT OF CREMAINS AT A TRADITIONAL GRAVE SITE.

- 3) For burials after August 1, 2021, at Traditional Grave Sites purchased AFTER January 13, 2015 (hereinafter referred to as “Eligible Traditional Graves”):
 - a) An additional cost of \$700 will be charged for each burial that exceeds a total of two (2) in an Eligible Traditional Grave.
 - b) For purposes of determining this additional cost at the time of burial, a casket with vault burial is counted as one burial and the burial of each person’s Cremains is counted separately as one burial.
 - c) Board reserves the right to change this cost structure at any time and apply such change retroactively to Traditional Grave Sites purchased AFTER January 13, 2015.

- 4) Cemetery Board will provide a current value credit for any unused grave (old or new) traded to the cemetery for a Columbarium niche, as follows:
 - a) Credit would be applied to the cost of a Columbarium niche.
 - b) In no event shall the trade in of multiple unused graves result in the sum of credits exceeding the then actual purchase cost(s) of a Columbarium niche(s).
 - c) Current credit is \$700 per unused grave plot.
- 5) Board of Managers consists of the following officers:
 - a) President
 - b) Vice-President
 - c) Superintendent
 - d) Assistant Superintendent(s)
 - e) Secretary/Treasurer
 - f) Managers
 - g) One Legal Advisor
- 6) St. Michael Cemetery is designed, graded, and ornamented under direction of the Board of Managers.
- 7) Superintendent, along with the assistance of the Board of Managers shall:
 - a) Keep in order fences and roadways,
 - b) Maintain in general good conditions all burial lots already sold as well as all sections opened for interment, and
 - c) Plant trees, shrubs, and flowers on sites not usable for graves whenever it may be deemed advisable.
- 8) Grave decorations and landscape
 - a) No alteration of grades of lots shall be permitted.
 - b) Potted flowers are permitted on graves but must be removed during fall and spring cleanup.
 - c) Flower vases of iron and stone are acceptable, but no glass containers are permitted.
 - d) The removal of sod from the tops of graves, and the planting of flowers, trees, shrubbery, or vines of any kind are not permitted.

- e) Trellises of wire with hanging baskets may be placed on burial lots, provided they are movable.
- f) No fences, hedges, posts, or enclosures of any kind are to be placed around lots.
- g) No footstones allowed.
- h) Lot marks will be set by, and at the expense of, the Board of Managers.

NOTE: IN NO EVENT WILL DECORATIONS OR LANDSCAPING INTERFERE WITH FUNERAL RITES, CEMETERY MOWING AND TRIMMING, OR ANY OTHER ACCESS/MOBILITY NEEDS THROUGHOUT THE CEMETERY. THE BOARD OF MANAGERS HAS THE RIGHT TO IMMEDIATELY MODIFY OR REMOVE DECORATIONS OR LANDSCAPING THAT INTERFERE WITH THE OPERATION OF THE CEMETERY. IN ANY EVENT, ANY DECORATION OR LANDSCAPING THAT IS DEEMED BY THE BOARD OF MANAGERS TO BE INAPPROPRIATE SHALL BE REMOVED BY THE BOARD OF MANAGERS WITH ANY RESULTING EXPENSES CHARGED TO THE LOT-HOLDER OR THEIR REPRESENTATIVE.

9) All full-size casket burials require a vault.

10) Gravesite/Niche Certificate

- a) Received upon payment-in-full for the lot or niche
- b) Provides for the perpetual holding and use of said lots or niches for the burial of human remains and cremains, subject to the Rules and Regulations of the Cemetery, the Discipline of the Catholic Church, and the Laws of the Diocese of Toledo, now in force or that may hereafter be adopted regarding burials and funerals
- c) Non-Parishioner (Catholic or Non-Catholic) is eligible to be a lot-holder, or a niche-holder, provided they have an “immediate relative”, as defined in item (17)(a) of the Cemetery Rules and Regulations, who is or was a registered parishioner of St. Michael the Archangel Parish (hereinafter referred to as “Eligible Non-Parishioner”. All other requests to be a lot-holder, or a niche-holder, must be reviewed and approved by the Board of Managers. Eligible Non-Parishioners will incur an additional cost for the

purchase of a grave site, or niche, per the price schedule in effect at the time of their purchase.

11) Upon death of lot-holder or niche-holder

- a) Rights pass to whosoever shall be entitled, in a lawful manner, to hold such lot or niche.
- b) If several persons are equally entitled to such rights, consent of each (in writing) must be obtained before any further transfer of rights will be permitted.

12) Monument and headstone

- a) All expenses associated with the production and installation of a monument or headstone, including the installation of the required foundation and any transportation costs to the grave site, are the responsibility of the lot holder or their representative.
- b) All monument and headstone designs are subject to approval of the Board of Managers.
- c) The main guideline for the design of all monuments is that at a minimum, they must have a religious symbol that is easily seen and is consistent with the Catholic religion.
- d) The vendor responsible for the design of the monument needs to mail, email or fax a copy of the design to St. Michael for approval using one of the following methods:

Mail – St. Michael Cemetery, 750 Bright Road, Findlay, OH 45840

Email –mbauer@findlaystmichael.org

Fax – 419-422-2602 (Attention St. Michael Cemetery)

Upon receipt of the design, a review will take place and a representative of St. Michael's Cemetery will respond with an approval or indication of required changes.

- e) Any monument or headstone installed without approval of the Board of Managers may result in the lot-holder or their representative incurring all expenses associated with the Board of Manager's requested modifications to the monument or headstone after its installation, including any required removal or replacement.

- f) Monuments and headstones must be placed at the head of lot only and must not extend beyond the size of the lot holder's graves for a given plot assignment.*
- g) Must be placed on foundation installed by the Board of Managers*
- h) Any marker outside the monument or headstone must be flush with the ground and not impede mowing or continual movement of vehicles.*
- i) The lot-holder or their representative is financially responsible for any damages to monuments or headstones for all reasons except where such damage was caused by equipment usage for the operation of the cemetery.*

NOTE: IN ANY EVENT, ANY MONUMENT OR HEADSTONE THAT IS DEEMED BY THE BOARD OF MANAGERS TO BE INAPPROPRIATE SHALL BE REMOVED BY THE BOARD OF MANAGERS WITH ANY RESULTING EXPENSES CHARGED TO THE LOT HOLDER OR THEIR REPRESENTATIVE.

13) Columbarium Niche Plaques

- a) Columbarium Niche Plaques must be purchased at the same time the niche (single or double) is purchased.
- b) Columbarium Niche Plaques are to be of the same material and design as set forth by the Board of Managers to maintain consistency across all niches.
- c) Any additional costs resulting from the approved purchase of a Columbarium Niche Plaque that includes a customization request by the niche-holder, or their representative, will be charged to the niche-holder or their representative. As an example, this will include any resulting charges for the date of death to be displayed in "month/day/year" format.
- d) Any need or request for a new Columbarium Niche Plaque or changes to an existing Columbarium Niche Plaque (including "year" scrolls), that are not the result of an error, mistake or damages caused by the operation of St. Michael's Cemetery, shall be at the expense of the niche-holder or their representative.

14) Foundations

- a) Poured under the supervision of the Board of Managers.
- b) Charged to the company placing the monument or marker.
- c) All charges will be at current prevailing rates.

15) All persons employed by the Cemetery

- a) Are subject to the control and direction of the Board of Managers, and
- b) If they fail or refuse to comply with Regulations of the Cemetery, they shall not be permitted to again work in the Cemetery under any pretext whatsoever.

16) Transfers, changes, and alienation of lots, graves, and niches (if ever advisable or necessary):

- a) May be made only through the Board of Managers, with their consent and under their control.
- b) Cash refund for a released lot or niche (or portion thereof) shall be determined by the Board of Managers in keeping with the original purchase price (exclusive of the original cost for perpetual care of a lot).
- c) Exchanges of grave lots will be valued at the current grave cost (including the current cost of perpetual care) for the new grave site less the original grave cost (excluding the original perpetual care cost) of the grave site being returned to the Cemetery.
- d) Exchanges of niches will be valued at the current niche cost (excluding the current cost of a plaque) for the new niche site less the original niche cost (excluding the original cost of a plaque) of the niche site being returned to the Cemetery.
- e) Exchanges of an unused grave for a niche will be valued as described in item 4 of the Cemetery Rules and Regulations.
- f) Exchanges of a niche for a grave will require special approval of the Board of Managers and, if approved, will be valued as determined by the Board of Managers.

- 17) Eligibility for interment in St. Michael's Cemetery is limited to the lot-holder, or niche-holder, and their "immediate relatives".
 - a) For purposes of these Rules, "immediate relative" is a spouse, child, grandchild, mother, father, sibling or grandparent.
 - b) All other interment requests must be reviewed and approved by the Board of Managers.
 - c) Lot-holders and niche-holders shall not receive compensation for an interment.
 - d) No removal from a lot, single grave, or niche shall take place without the written consent of the Board of Managers.
- 18) All work in the Cemetery must be done by the Superintendent under the direction of the Board of Managers.
- 19) Superintendent
 - a) Responsible for sale of lots, niches, and their perpetual care, and
 - b) Current prices are available from the Board of Managers, St. Michael Parish website, or local funeral directors.
- 20) Lot-holders and niche-holders
 - a) Agree to accept, observe, and abide by the Rules of the Cemetery now in effect.
 - b) The right is reserved by the Board of Managers to modify these regulations whenever and inasmuch as it shall be deemed expedient or necessary.
 - c) Any modifications shall have the same binding effect upon present and future lot-holders.
 - d) Certain modifications as described in item (3) of the Rules and Regulations shall have a retroactive effective date.

SAINT MICHAEL CEMETERY PRICE SCHEDULES

Effective August 1, 2021, and as amended 01/18/2023, 08/01/2023.

Traditional Grave Sites (Prices for Parishioners)						
	Traditional Vault Grave			Traditional Grave Used for Cremains*		
Time of Day	Grave Site**	Opening & Closing of Site***	TOTAL	Grave Site**	Opening & Closing of Site***	TOTAL
Monday-Friday before 4pm	\$700	\$550	\$1250	\$700	\$350	\$1050
Monday-Friday after 4pm	\$700	\$550 plus \$50 per half-hour	\$1300 Minimum	\$700	\$350 plus \$50 per half-hour	\$1100 Minimum
Saturday	\$700	\$650	\$1350	\$700	\$450	\$1150

Cost of Removal of a Vault is the amount charged by the city plus \$100.

***NOTE – POSSIBLE ADDITIONAL CHARGES:** After two (2) burials in a Traditional Grave purchased after January 13, 2015, there will be an additional cost charged per burial. For purposes of determining this additional charge, a casket/vault burial is counted as one burial and the burial of each person's Cremains is counted separately as one burial. The current additional charge for each burial in excess of two (2) on a Traditional Grave is \$700.

****NOTE – TRADITIONAL GRAVE SITE PRICE EXCEPTIONS:**

- (1) Eligible Non-Parishioners will incur a cost of \$1050 for a Traditional Grave.**
- (2) For Parishioners and Eligible Non-Parishioners, the price for grave sites in the infant designated part of Section F is \$0 (No Charge). Infant burials outside of the special designated area in Section F will be subject to Traditional Grave prices.**

*****NOTE –OPENING AND CLOSING PRICE EXCEPTIONS:** For Parishioners and Eligible Non-Parishioners, there is no charge for the opening and closing of graves in the infant designated part of Section F. For infants eligible for burial in the infant designated part of Section F, but who are interred in any other part of the Cemetery (including the Columbarium), there is no charge for the opening and closing of these interments.

Cremation Columbarium Interment

	Single Niche (10”H x10”W x10”D)			
	Columbarium Site Niche*	Opening & Closing of Site**	Niche Plaque***	Total
Top Row	\$1200	\$100	\$450	\$1750
Bottom Row	\$1200	\$100	\$450	\$1750
Other Rows	\$1200	\$100	\$450	\$1750
	Double Niche (10”H x10”W x 20”D)			
	Columbarium Site Niche*	Opening & Closing of Site	Niche Plaque**	Total
Top Row	\$2400	\$100	\$450	\$2950
Bottom Row	\$2400	\$100	\$450	\$2950
Other Rows	\$2400	\$100	\$450	\$2950

***NOTE – NICHE PRICE EXCEPTION:** Eligible Non-Parishioners will incur a cost of \$1300 for a Single Niche or \$2600 for a Double Niche.

****NOTE – OPENING AND CLOSING PRICE EXCEPTION:** For infants eligible for burial in the infant designated part of Section F, but who are interred in a Columbarium, there is no charge for the opening and closing of these interments.

*****NOTE:** Columbarium Niche Plaques must be purchased at the same time the niche (single or double) is purchased.